JOB TITLE: Teacher

CONTRACT: Permanent

SALARY: Main Scale

EMPLOYER: Governing Body

HOURS: 190 day @ 6 hours
5 Inset days @ 5.5 hours
38 weeks - 1.5 hours planning
PPA-3 hours per week
Additional hours to be worked as needed to effectively discharge professional duties.

RESPONSIBLE TO: Head Teacher

JOB PURPOSE:
To ensure high standards of teaching and learning and develop the quality of teaching and learning and curriculum development, in line with the Early Years Foundation Stage. To carry out other associated duties as are reasonably assigned by the Head Teacher.

Teaching Duties:
- Lead, plan and prepare appropriate activities with a specific focus on the EYFS characteristics of effective learning through the Prime and Specific areas of learning.
- Teach Children according to their educational needs, making appropriate differentiation, including the writing of targeted learning plans.
- Modelling high standards in what constitutes excellent classroom practice:
- Undertake and record formative and summative assessments of children’s development.
• Pay regard to Primary Curriculum developments, policies and procedures.
• Engage and work alongside parents to support them in their child’s learning.
• Effectively manage children’s behaviour to ensure children are fully engaged in learning.

Administration:
• Register the attendance of nursery children on arrival at nursery school.
• Carry out a head count and check the numbers against the register when an evacuation procedure takes place.
• Ensure that records of accidents and incidents concerning children are completed.
• Prepare written reports on the impact of work undertaken as required.

Other Duties:
• Carry out the professional duties as outlined in the School Teachers Pay and Conditions document;
• Promote the general progress and well being of individual children;
• Make records and reports on the personal and social needs of children;
• Communicate and work in partnerships with the parents/carers of children;
• Participate in meetings relevant to the work in the nursery school;
• Engage all staff in the consistent implementation and improvement of schemes of work, which encapsulate the nursery learning strategies;
• Show commitment to the extra-curricular activities of the school and to take an active role in providing these;
• Assist the head teacher in the annual review of standards in learning and teaching, consistent with the procedures for nursery self-evaluation;

Appraisal/Supervision/Professional Development:
• Participate in arrangements for the appraisal and supervision of their performance and that of other practitioners.
• Periodically review teaching methods and programmes of work.
• Participate in arrangements for their own further training and professional development and that of other staffs.
• Participate in collaborative action based research into practice.
Discipline, Health and Safety:

- Maintain and develop positive behaviour among the children.
- Ensure all staff understand and are actively implementing the nursery schools' behaviour and inclusion policies.
- Safeguard the children’s health and safety both when they are authorised to be on the nursery premises and when they are engaged in authorised nursery activities elsewhere.
- Be familiar and adhere to the nursery school’s health and safety policies.

Staff Meetings:

- Actively participate in staff meetings of the nursery school staff, which relate to curriculum, administration and organization of the provision including pastoral arrangements.

Safeguarding Commitment

Bacup Nursery School is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.